

Writing and Drafting in Legal Practice

Paul Rylance



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Unlike an English usage text or style guide or a specialised drafting or precedent book, *Writing and Drafting in Practice* condenses and combines the main principles, rules, techniques and conventions in one volume for newcomers to legal writing and drafting. It is designed to accompany readers from vocational study through to their qualification as solicitors, as well as throughout the early years of practice.

Coverage of email and other electronic communications is included, as are a wide range of legal writing formats such as reports and memoranda. Featuring checklists and examples, it can also be used as a reference for suggested approaches to common problems.



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